



TOM TINDALL
Director

County of Los Angeles
INTERNAL SERVICES DEPARTMENT

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"To enrich lives through effective and caring service"

January 30, 2012

To: Each Supervisor

From: Tom Tindall
Director

A handwritten signature in dark ink that reads "Tom Tindall".

Subject: **NOTIFICATION OF WORKFORCE REDUCTION**

Effective July 2012, the Internal Services Department (ISD) will begin a final round of workforce reductions as a result of the Trial Courts Facilities Act of 2002 (SB 1732), which transferred responsibility to the State of California for 36 Superior Court facilities. By June 2012, all impacted court facilities will have transitioned to the State.

ISD's Fiscal Year (FY) 2012-13 workforce reduction will eliminate a total of 109 budgeted positions, the majority of which are building crafts classifications. As part of ISD's ongoing mitigation efforts, 46 of the positions targeted for elimination are currently vacant. However, we anticipate that up to 60 employees may receive workforce reduction notices in early March 2012, following consultation with DHR and CEO Employee Relations.

Please note that the number of impacted employees may change based on factors such as employee retirements, changes in the amount of building crafts work budgeted for FY 2012-13, possible net County cost reductions, etc.

As we have previously advised your Board, the CEO, DHR, and ISD continue to engage in workforce mitigation activities to place the impacted employees in comparable positions in other County departments prior to July 1, 2012. This placement effort will include the recently-approved building crafts positions at the Fire Department.

This is the final year of the three-year transition plan to transfer courthouse management to State control. ISD does not anticipate deleting additional building crafts positions from future budget submissions due to SB 1732.

If you have any questions, please contact me at (323) 267-2101.

TT:JJ:DY:mac

c: Chief Executive Officer (Fujioka, Sandt)
County Counsel
Director of Personnel
Executive Officer, Board of Supervisors